

Minutes of Planning Commission Meeting 07-06, June 18, 2007

Roll Call: 7:05 pm

Commissioners present were Chair Fitzhugh, Jeffrey, Stones, and Nicosia. Michele Braun was present as Clerk. Allen Prior, John Diebold, and Scott Stone were present.

Approval of Minutes

Nicosia moved to approve the minutes of Meeting 07-05, May 18, 2007. Jeffrey seconded the motion. **The motion passed 3-0-1.**

Subdivisions

Allen Prior has applied to subdivide his property on Berlin Pond Road. This hearing was opened at Meeting 07-05 and recessed with no action taken. Mr. Prior presented new plans to create two 5-acre lots. Jeffrey moved to approve the subdivision; Stones seconded the motion. **The motion passed 4-0-0.**

Other Business

- Dolly Stone Recreation Field
John Diebold presented a site plan and discussed the project with the Commissioners. The Commission requested the Zoning Administrator warn a special meeting for July 9, 2007 to review the site plan application.
- Planning Training
Sharon Murray of Front Porch Community Planning and Design presented a workshop on updating the Municipal Plan. Funding for the workshop was provided by the State Department of Housing and Conservation, through a Municipal Education Grant. The Commission requested that the ZA work with Manager Allard to provide copies of the current plan to all members of the Boards of Selectmen and Trustees. They also requested that the ZA contact Chris Walsh, CVRPC, to discuss their requirements for plan approval.

Report from CVRPC

Mr. Supplee was out of town, and therefore there was no report.

Next Regular Meeting

July 16, 2007: This has been cancelled, and will be replaced with two meetings, one on July 9 and one on July 23.

The Planning Commission will resume their regular meeting schedule on August 20, 2007, and applicants for subdivision and site plan review are advised to present complete applications by the end of the month prior to the month in which their applications will be reviewed, in order to allow sufficient time for the legal notice process. A calendar is available in the Municipal building and on the Municipal web site indicating meeting dates and deadlines for submitting materials.

Adjournment: 9:25 pm

A motion to adjourn was made by Stones and seconded by Nicosia. **The motion passed 4-0-0.**

Michele Braun
Zoning Administrator / Clerk

These minutes are subject to approval at the next regular meeting; however, they are substantially correct.